

Weekly Facilities Memo

Monday, August 11 – Sunday, August 17, 2014

Room	Event	Date & Time	End Date	Contact Person
		Monday August 11 Flex Cal – Optional Day		
100 Rotunda	Grand Opening of the New Adjunct Support Center		Setup required – see JJ	Rachel Aptekar
103	Canvas Training Workshop	10:00 a.m. – 12:00 p.m.	•	Dale Crandall-Bear
103A	Research and Planning	9:00 a.m. – 1:00 p.m.		Pei-Lin Van't Hul
103A	Admissions and Records	1:00 p.m. – 4:00 p.m.		Gale Anderson
155	Argos	8:00 a.m. – 5:00 p.m.	To 08/11/14	Pei-Lin Van't Hul
308	School of Math & Science New Faculty Orientation	10:00 a.m. – 12:00 p.m.		John Yu
308	Adjunct Healthcare Issues & Affordable Care Act	•		Mark DeWeerdt
414	Supplemental Instruction & Planning Meeting	4:00 p.m. – 5:30 p.m.		Charles Spillner
431	EOPS Orientation	9:00 a.m. – 3:00 p.m.	To 08/27/14	Cynthia Simon
442	Assessment Testing	1:00 p.m. – 3:00 p.m. & 5-7p.m.	To 12/16/14	Nazia Mostafa
443	Book Discussion: "David and Goliath"	10:00 a.m. – 12:00 p.m.		James DeKloe
443	CalSTRS Retirement Workshop	1:30 p.m. – 3:30 p.m.		Charlene Bode
505	Curriculum & CurricUNET Training for Faculty	1:30 p.m. – 3:30 p.m.		Curtiss Brown
701	High School Early College Students	8:15 a.m. – 9:15 a.m. & 2:15-3:15p.m.	To 12/16/14	Charles Spillner
705	Improving Students Writing in Science Courses	s 10:00 a.m. – 12:00 p.m.		Scott/Smith/Paschal
802	New Student Orientation	9:00 a.m. – 12:00 p.m.		Janet Schwartz
812	New Smart Classroom Training	1:30 p.m. – 3:30 pm.		Dale Crandall-Bear
902	Review of Summer Bridge Course	9:30 a.m. – 10:30 a.m.		Maurice McKinnon
1421	Academic Senate	9:00 a.m. – 12:00 p.m.		Michael Wyly
1421	Academic Administrators & Academic Senate Mtg.	1:30 p.m. – 4:30 p.m.		Michael Wyly
Faculty/Staff Lounge	CSEA Luncheon	12:00 p.m. – 1:30 p.m.		Debbie Luttrell-Williams
Back half of Cafeteria	SCFA Luncheon & Meeting	12:00 p.m. – 1:30 p.m.	See JJ for setup	James DeKloe
1530	Math Basic Skills Workshop	9:00 a.m. – 12:00 p.m.		Kheck Sengmany
		Monday August 11(con't)		
		Flex Cal – Optional Day		

1530 1625 1626 & 1633 1775 Tennis Courts Vacaville Annex – A129	Embedded Tutor Orientation & Training Cosmetology Orientation Children's Program Staff Training Off Season Conditioning Cello Tennis Operation Entrepreneurship	1:30 p.m. – 3:30 p.m. 8:00 a.m. – 2:30 p.m. 12:00 p.m. – 3:00 p.m. 12:00 p.m. – 3:00 p.m. 8:00 a.m. – 8:15 p.m. 8:00 a.m. – 5:00 p.m.	Orientation @ 10a.m. To 08/12/14 To 08/30/14 To 08/18/14	Genele Rhoads Cheryl McDonald Christie Speck Cardinal/Nagle Phil Cello Charles Rieger
103A 308 308 431 442 443 443 445 501 505 506 701 703 705 707 713 802 803 804 812 Theatre Theatre Theatre Theatre Theatre Theatre Theatre Theatre Theatre Theatre 1301	Admissions and Records Children's Program Parent Meeting Math & Science EOPS Orientation Assessment Testing Catalog/Degree Works Foster Kinship Care Education Counseling/DSP/Special Services Equity & Diversity Workshop Career Technical Education & Business Perkins Funds – Who, What, Where, When, Why High School Early College Students Social & Behavioral Sciences Program Review Workshop: "It's Writing Time" Social Security Class Accreditation: 2014 Midterm Report Update 2014-15 Budget School of Health Sciences Meeting Creative Approaches - Fully Engaged in Staff Equity Demonstration of our New Smart Classroom Flex Cal – Welcome Speech State of the College Distinguished Faculty Presentations Assessment Update Student Success & Support Panel Presentation Liberal Arts	8:15 a.m. – 9:15 a.m. & 2:15-3:15p.m. 2:00 p.m. – 4:00 p.m. 1:00 p.m. – 2:00 p.m. 6:00 p.m. – 9:00 p.m. 6:00 p.m. – 2:00 p.m. 1:00 p.m. – 2:00 p.m. 1:00 p.m. – 2:00 p.m. 2:00 p.m. – 4:00 p.m. 2:00 p.m. – 2:00 p.m. 1:00 p.m. – 2:00 p.m. 1:00 p.m. – 2:00 p.m. 9:00 a.m. – 9:10 a.m. 9:45 a.m. – 10:20 a.m. 10:20 a.m. – 10:40 p.m.	To 08/27/14 To 12/16/14 To 12/16/14 5:30p.m. / open @ 6p.m.	Barbara Fountain Christie Speck John Yu Cynthia Simon Nazia Mostafa Erin Moore Dottie Fair Jocelyn Mouton Karen McCord Maire Morinec Maire Morinec Charles Spillner Leslie Minor Amy Obegi Keith James Annette Dambrosio Yulian Ligioso Maurice McKinnon EIAC Committee Dale Crandall-Bear Janene Whitesell Dr. Jowel Laguerre Michael Wyly Gene Thomas Support Panel Neil Glines

Tuesday August 12(con't)
Flex Cal – Required Day
Cafeteria All College Lite Breakfast 8:00 a.m. – 8:50 a.m.

Presidents Office

Cafeteria 1738 Tennis Courts	All College Lite Luncheon CCCAA Compliance Cello Tennis	12:00 a.m. – 1:00 p.m. 12:00 p.m. – 2:00 p.m. 8:00 a.m. – 8:15 p.m.	To 08/30/14	Presidents Office Dale Murray Phil Cello
103 414 414 431 442 443 443 445 505 701 703 804 1400 Lobby 1400 Lobby	Practicum Catalog/Degree Works Scholarship Foundation Board Meeting EOPS Orientation Assessment Testing PSYC 1 Online Orientation Foster Kinship Care Education Puente New Student Orientation ENGL 001 Online Orientation High School Early College Students PSYC 1 Online Orientation Student Teaching Practicum Orientation Covered California Well Fargo C3 Church	Wednesday August 13 11:00 a.m 12:00 p.m. 9:00 a.m 3:45 p.m. 4:00 p.m 6:00 p.m. 9:00 a.m 3:00 p.m. 9:00 a.m 12:00 p.m. & 1-3p.m. 9:00 a.m 10:30 a.m. 5:30 p.m 9:30 p.m. 2:00 p.m 4:30 p.m. 1:00 p.m 3:00 p.m. 8:15 a.m 9:15 a.m. & 2:15-3:15p.m. 6:00 p.m 7:30 p.m. 8:00 a.m 1:00 p.m. 9:00 a.m 3:00 p.m. 9:00 a.m 3:00 p.m.	Open @ 4p.m. To 08/27/14 To 12/16/14 Open @ 9 a.m. To 12/16/14 /2chairs by bookstore entrance 1 table/2 chairs by restrooms	Marion Cowee Erin Moore Dorothy Hawkes Cynthia Simon Nazia Mostafa Saki Cabrera Dottie Fair Abla Christiansen Isabel Anderson Charles Spillner Saki Cabrera Marion Cowee Dena Hudson Dena Hudson
1400 Lobby Back half of Cafeteria 1704 1738 1746 1779 Softball Field Tennis Courts 1879 Vallejo Center – 125 Vacaville Center – 208 Campus Lane – 1st Floor	C3 Church 1st Year Nursing Students Volleyball Team Softball Meeting Softball Class Karate Club Nor Cal Elite Softball Cello Tennis Office Hours Financial Aid Workshop Canvas Online Student Orientation Shared Governance Meeting	8:00 a.m. – 11:30 a.m. 1:30 p.m. – 2:15 p.m. 3:00 p.m. – 4:00 p.m. 3:00 p.m. – 5:00 p.m. 3:00 p.m. – 5:00 p.m. 4:00 p.m. – 8:00 p.m. 8:00 a.m. – 8:15 p.m. 12:00 p.m. – 1:00 p.m. 3:00 p.m. – 4:00 p.m. 10:00 a.m. – 11:00 a.m.	1 table/2 chairs by restrooms Classroom style To 12/10/14 To 12/17/14 To 08/30/14 To 12/10/14 setup for 20 / Setup by 1p.m.	Dena Hudson Tracy Fields Darla Williams Terri Pearson-Bloom Terri Pearson-Bloom Laura Pirott Pearson/Cameron Phil Cello Purnur Ozbirinci Brittany Benefield Carol Zadnik Laurie Gorman
103 103 414 431 442	Practicum Canvas Training Workshop VA Vocational Rehab Counselor EOPS Orientation Assessment Testing	Thursday August 14 11:00 a.m. – 12:00 p.m. 2:00 p.m. – 3:00 p.m. 10:00 a.m. – 3:00 p.m. 9:00 a.m. – 3:00 p.m. 9:00 a.m. – 12:00 p.m. & 1-3p.m.	To 08/27/14 To 12/16/14	Marion Cowee Carol Zadnik Amy Utt Cynthia Simon Nazia Mostafa

501 701 1400 Lobby 1400 Lobby Back half of Cafeteria 1527 Tennis Courts Vacaville Center – WDCF	Financial Aid Workshop High School Early College Students Wells Fargo C3 Church Student Teaching Practicum Orientation Online Class Orientation Cello Tennis Flower Arranging	6:00 p.m. – 7:00 p.m. 8:15 a.m. – 9:15 a.m. & 2:15-3:15p.m. 8:00 a.m. – 3:00 p.m. 9:00 a.m. – 10:30 a.m. 8:00 a.m. – 1:00 p.m. 3:00 p.m. – 4:25 p.m. 8:00 a.m. – 8:15 p.m. 1:00 p.m. – 4:00 p.m.	To 12/16/14 1 table/2 chairs by ATM 1 table/2 chairs by restrooms To 08/30/14 To 08/21/14	Brittany Benefield Charles Spillner Dena Hudson Dena Hudson Marion Cowee Barbara Villatoro Phil Cello Karen Karlsson
103A 431 442 443 701 812 1704 Tennis Courts Vallejo Center – 125 Vallejo Center – 129	Admissions and Records EOPS Orientation Assessment Testing Catalog/Degree Works High School Early College Students Fall OCED Orientation Volleyball Team Cello Tennis Canvas Online Student Orientation Assessment Testing	Friday August 15 1:00 p.m. – 4:00 p.m. 9:00 a.m. – 3:00 p.m. 9:00 a.m. – 12:00 p.m. & 1-3p.m. 9:00 a.m. – 4:00 p.m. 8:15 a.m. – 9:15 a.m. & 2:15-3:15p.m. 4:30 p.m. – 8:00 p.m. 1:30 p.m. – 2:15 p.m. 8:00 a.m. – 8:15 p.m. 10:00 a.m. – 1:30 p.m. Appointments recommends	To 08/27/14 To 12/16/14 To 12/16/14 To 12/16/14 n 6-8p.m. / Open @ 4:30 p.m. To 08/30/14 quired/valid photo ID/SCC ID #	Barbara Fountain Cynthia Simon Nazia Mostafa Erin Moore Charles Spillner Debbie Berrett Darla Williams Phil Cello Carol Zadnik John Siefert
812 Gym Tennis Courts Baseball Field Softball Field Tennis Courts	Fall OCED Orientation FFASL Cello Tennis Tri-Valley Baseball League Nor Cal Elite Softball Cello Tennis	Saturday August 16 10:30 a.m. – 2:00 p.m. 3:30 p.m. – 10:00 p.m. 8:00 a.m. – 4:00 p.m. Sunday August 17 10:00 a.m. – 5:00 p.m. 8:00 a.m. – 2:00 p.m. 8:00 a.m. – 7:00 p.m.	To 12/21/14 To 08/30/14	Debbie Berrett MacInnes/Borchert Phil Cello Protheroe/Stover Pearson/Cameron Phil Cello